****

**Critical Interruption Worksheet:**

Determine the amount of time that your department can be without each critical condition, function, or service. If it is determined that your department cannot be without a critical condition, function, or service for less than 1 day, it may be necessary to include in the vulnerabilities section of your department’s continuity of operations plan.

How long can your department function either at another location or from home if your space and/or facilities are damaged or unavailable:

|  |
| --- |
|  |

How long can your department be without critical equipment that is either damaged or unavailable:

|  |
| --- |
|  |

How long can your department be without central power and generator back-up:

|  |
| --- |
|  |

How long can your department be without proper communication channels such as phone, email, and internet:

|  |
| --- |
|  |

How long can your department be without use of Enterprise Information Systems (MySlice, Blackboard, Exchange, etc.):

|  |
| --- |
|  |

How long can your department be without local information systems (departmental desktop computers, applications managed by your department, etc.):

|  |
| --- |
|  |

How many days can your department be without personnel:

|  |
| --- |
|  |

How long can your department function without critical business partners or vendors should they be unable to provide goods and services:

|  |
| --- |
|  |

How long can your department be without critical equipment that is either damaged or unavailable:

|  |
| --- |
|  |